MPC Committee Meeting Minutes

**MOGGILL PONY CLUB**

**Location**: Moggill Pony Club Grounds
**Date**: 08 March 2021
**Time**: 1900





* Meeting Opened: 1853

Present: Gemma Burger, Belinda Ryder, Sarah Pearce, Anna Hamilton, Brent Doyle, Helen Huie, Rachel Green, Nikki Boersma, Carmen Coombs, Nick Green

Apologies: Keirra Middleton

Meeting Opening

* Welcome and apologies
* Disclosure of conflicts of interest - nil
* Minutes of the previous meeting
* Business arising
* Correspondence
1. **Reports and Matters for Decision**

# President’s Report

Welcome to the new year’s committee – especially to our new Grounds and maintenance Officer Brent Doyle, Sponsorship Coordinator Nicky Boersma and Uniform Coordinator Helen Huie.

Just some clarification around roles and committee positions, our voting committee consists of:

**President – Gemma Burger**

**Secretary – Belinda Ryder**

**Treasurer – Nick Green**

**Grounds and Maintenance Officer and Vice President – Brent Doyle**

**Chief Instructor and Vice President – Keirra Middleton**

Grants Officer – Sarah Peterson

Events Officer – Anna Hamilton

Communications Officer – Rachel Green

Canteen Coordinator – TBC

Those in bold are to be registered with ASIC as Directors of Moggill Pony Club.

Supporting Roles, non-voting roles

Sponsorship Coordinator – Nicky Boersma and Fiona Kearney

Uniform Coordinator – Helen Huie

Zone Representative – Carmen Coombs and Gemma Burger

Junior Club Captain – Olivia Middleton

Volunteer Coordinator – Di Toll

Our initial gap is canteen coordinator, we will need someone to take charge of this on a month by month basis until a replacement for Di Toll can be found. – Nicky Boersma to coordinate first rally. Older junior members to do stocktake at the end of the rally.

We had a fantastic turnout for the first rally of the year well done for all those that helped out and planning that went into the day. Groups have been reallocated as per need, new group added to accommodate all members.

Upcoming dates to note:

13th March – Instructors Clinic and Assessment (Zone 1 event but MPC will need to help with some setup) – Rachel to email all members with information regarding grounds closure.

20th March – C certificate Assessment stable side of grounds to be closed, Rachel to email all members with this information.

28th March – Rally

Dates need to be decided upon for:

April Rally, current date is Anzac day, propose Saturday 24th 2pm

Goodwill Gymkhana, proposed date 16th May

Official Event, confirm CT & Dressage or SJ, propose 20th June or 13th June

**End of report**

Motion: The President’s Report be accepted into the minutes.

Moved: Gemma Burger Seconded Belinda Ryder

* **New Member Applications and Secretary Notes**

Peter DeBuse, Dianne McNamara, Tanya Holliman, Sarah Pearce

Discussion regarding jobs for volunteer hours and ensuring volunteer hours are met – suggestion by Helen Huie of jobs including arena dragging been made a weekly job on a roster.

Motion: The Secretary’s Report be accepted into the minutes.

Moved: Belinda Ryder Seconded: Gemma Burger

* **Treasurer’s Report**

Full financial report given at AGM 2 weeks earlier

Nick to do an event breakdown of financials

NAB – will supply Credit Card; debit card available if no dual signatory on account.

**Nick to investigate moving to Heritage Bank**

Motion: The Treasurer’s Report be accepted into the minutes.

Moved Nick Green Seconded Belinda Ryder

* **Chief Instructor’s Report**

Presented by Gemma Burger (in absence of Keirra Middleton) Firm policy of mix of ability and friendship groups – if there is any dispute regarding this by any members advise to approach Gemma Burger or Keirra Middleton.

Motion: The Chief Instructor’s Report be accepted into the minutes.

Moved: Gemma Burger Seconded: Belinda Ryder

* **Grounds and Maintenance report**

Brent to create roster for mowing.

Brent has arranged for a surveyor to plot 3 dressage arena markings for any future events.

Jerry from Green Farm Solutions has offered to aerate grounds.

Currently have lawn grub – TBA of management.

Motion: The Grounds and Maintenance Report be accepted into the minutes.

Moved: Brent Doyle Seconded: Gemma Burger

1. **Matters for Noting**
	* **Grants report**

Acquitted grant for mower

Awaiting electrician invoice

Strategic Management Plan suggestion – Gemma and Sarah to coordinate

Discussion regarding Arena – resurfacing or moving to another site. To call another meeting regarding arena and granting (Brent Doyle to call council re moving arena)

Survey members regarding priorities for the club (investment for structures etc)

Shade issue – to investigate shade structures placed strategically around the grounds – look for a grant specific to this cause

* + **Communications Report**

Interest regarding adult riders’ group – nothing formal is currently organised.

Many thank you emails received from February rally.

Updating of Moggill PC FB site to 2021 members to happen soon.

To coordinate Birthday and New Member posts on social media.

* + **Canteen and Volunteer Coordinator’s report**

Nil

* + **Events Report**

Nil

* + **Zone report**

C Certificate riders will do course at Moggill

Course building and SJ clinic in April – potentially at Karana Downs (instructors and junior instructors).

Needing more riders for Saturday’s instructor clinic– 20 riders needed.

Erect awnings for instructor days for shade.

Gemma Burger is on Official Zone 1 Committee.

1. **Matters for Discussion.**

**April muster** – change of date due to ANZAC day. **Move to Saturday 24th April afternoon**

**Goodwill gymkhana** – **TBA**

**Official Comp Day** – (combined training) **20th June 2021**

**Dogs on grounds** – policy is no dogs on grounds; reminder to be sent to all members.

**Parking of Floats and Vehicles** – housekeeping email to be sent to all members regarding float parking.

**Social Media** – discussion regarding MPC Facebook site (both official MPC FB site and 2021 members site) in regards to posts of members at competitions – should posts be limited to members competing at Pony Club or Zone events exclusively, or to include all competitions (EA, Interschool etc). No definite decision made at time of meeting; historically the guidance has been Pony Club or Zone competition only.

**Come and try day** – increase cost ($30) which is refundable against membership.

**Hack Day Date**?? – putting in application (to be discussed with Keirra Middleton)

1. **General Business**

Next meeting

1. **Meeting Close 2026**