**Moggill Pony Club**

ACN 009 785 013

**Minutes of the Annual General Meeting**

24th February 2019

The Club’s premises at 40 O'Brien Rd, Pullenvale QLD 4069

**Present:** Fiona Kearney, Shane Toll, Roz Bolton, Joanna Dziaduch, Julie Cooney, Cindy-Jane Richards, Janine Petersen, Anna Hamilton, Sarah Pearce, Wendy Tozer, Kelly Foster, Di Toll, Belinda Ryder, Dale Innes, Keirra Middleton, Carmen Coombs, Joanne Sleep, Gemma Burger, Leisha Bennet, Maggie Kinch, Brad Henderson, Claire Robinson, James Robinson, Mark Middleton, Rob Hall, Janet Ingram, Simon Ingram.

**Apologies-** Tracey Henderson Jane Prentice, Kate Richard, Dan Foster, Dr. Christian Fleming. Kirsty Wittmack, Ari Kauffman

**Proxy:** Tracey Henderson gave her Proxy to Brad Henderson

**Minutes of the Previous AGM:** Minutes of the annual general meeting held on 25 th February 2018 were placed on the club website prior to the AGM. Motioned that the Minutes from the previous AGM were a true and accurate record. Moved: Kelly Foster Seconded: Gemma Burger

**Committee Reports:**

**President Report**:

Moggill Pony Club finished 2018 with increased membership numbers, a sound financial position, improved grounds and infrastructure and further strong plans for 2019.

Our club prides itself as a “family club” that offers riders the very best opportunity to develop their riding skills, as well as lasting friendships. The club finished 2018 with 77 members, up on 2017’s 70 members. Membership numbers for 2019 have also started strong, with 27 new members as at today, and we expect another year of membership growth in the year ahead.

As in 2017, the most important of the club’s achievements in 2018 was the progress made by all our riders in the development of their riding and horsemanship skills. All of our riders finished the year more confident and more capable. For that we can thank the dedication of Chief Instructor Tanya Holliman, her Deputy Gemma Burger and their team of resident and guest instructors, as well as our parents, grandparents, aunts and others for their great support of our riders.

The club delivered ten scheduled rallies, with strong attendances and a varied program covering multiple riding disciplines over the course of the year. Our October rally was a combined event with Brookfield Horse and Pony Club held at the Brookfield Showgrounds.

The club also provided a number of coaching clinics for its riders in February (dressage) and April (showjumping) as well as a summer camp in December and ‘Back to Pony Club’ camp in February organised by Gemma Burger and a team of volunteers. A particular highlight was the Zone 1 camp at Boonah in July. A strong contingent of our riders and their families braved a couple of cool nights for an exceptional program of coaching clinics and the Bobbie Bayard Gymkhana, where Moggill riders won a number of individual ribbons while the club took home the top points for both the 9 and 14 years age groups.

Introduced in late 2017 and complementing our junior program, the adult riders’ group led by club Secretary Keirra Middleton drew on the suggestions of its members to put together a great range of monthly riding events including trail rides, dressage coaching, polocrosse, and showjumping, culminating in a terrific ride to Coominya for lunch.

In addition to the club’s own program and the Zone 1 camp, more of our riders competed at outside events this year than last, demonstrating the development of our riding cohort. Moggill also again participated in the Brookfield Anzac Day commemoration event, while our much younger team of riders prevailed over their older Brookfield colleagues at what has now become an annual sporting challenge at the Brookfield Show.

Perhaps the highlight of the year though was our own Open Hack and Freshman showjumping day on 16 September. In fact, our 2018 event was even bigger and better than the inaugural event in 2017, with our club partnering with the McIntyre Centre to offer a full program for both able bodied and disabled riders.

An increased number of local and visiting riders participated, supported by a good crowd of family, friends and community members. The event attracted strong backing from local sponsors, State Member for Moggill Christian Rowan, Federal Member for Ryan Jane Prentice, our local Councillor for Pullenvale Ward Kate Richards and editor of the Local Bulletin Barry Searle. Thanks to Gemma Burger, Kelly Foster and the big team of club volunteers for all the work on this event, which is now on the cusp of becoming an established event on South East Queensland’s equestrian calendar.

A major focus for the club committee in 2018 has been the continued upgrade of Moggill Pony Club’s grounds at 41 O’Brien Road, Pullenvale.

In February, our local Federal Member for Ryan Jane Prentice officially opened stage one of our new stable complex. The safe and modern new galvanised steel structure constructed by Robinson Projects was made possible through the support of the Federal Coalition Government, which provided Moggill Pony Club with a $20,000 ‘Stronger Communities’ grant, and through the matching support of our members, supporters and donors to the project.

Our club's Grants Coordinator Kelly Foster made a series of grant applications for our club in 2018 and in November we were delighted to receive official advice that we’d successfully secured a second $20,000 Stronger Communities grant toward stage 2 of the stables project. Construction of a roof over the southern stable block has since been completed in January this year. Again, the project would not be possible without the matching support of our club and local donors to our ‘Raise the Roof’ fundraising campaign, which is being acknowledged with permanent plaques on the stable complex.

In 2018, the club was also successful in securing a $3,400 grant from Brisbane City Council toward new jumping equipment that will assist the club in running its own as well as outside events. An application for a second major grant to Brisbane City Council for the completion of the stables project and other infrastructure renewal is pending.

The stables project and redevelopment of our grounds are big projects and we still need much help to finish them. In addition to our Raise the Roof fundraising campaign, the committee introduced a corporate sponsorship program in 2018 which provides a prominent, annual signage opportunity at the club’s entrance. Thank you to our inaugural corporate sponsor partners Zanows, Robinson Projects, Brand Productions, Plumbcorp and Plastic Tanks Queensland/Matrix Polymers. Donations to both of the club’s fundraising programs are fully tax deductible and contribute not only to the future of our club but also to our continued ability to attract outside events to our community.

Moggill Pony Club is fortunate to be one of the few clubs in Queensland that owns its own grounds. That also means the success of the club is heavily dependant on the contribution our members make toward the maintenance of our grounds and to run our events. Each of our member families is required to provide 16 volunteer hours per year, which is credited against a refundable club volunteer levy.

Thank you to all who have donated their time, tools, expertise and hours to help operate our club in 2018 and to Wendy Tozer for coordinating the volunteer roster. Thanks also to Dale Innes who sourced new long sleeved cotton collared shirts for inclusion in the club’s uniform. The club was especially fortunate to have a number of families who invested many more hours than the minimum 16 and we thank them very much for that because, without their efforts, the grounds would not be in the exemplary state they are today.

In early 2018, a number of members invested much sweat and many hours on many weekends getting on top of the summer grass and hedge growth. Di Toll and her team in the canteen also ensured we are the best catered pony club in Queensland. The Robinson family contributed multiples of the 16 hour volunteer minimum including earthmoving machines and other equipment which the club simply could not afford to hire. We thank all of our volunteers and particularly Vice President - Grounds and Maintenance James Robinson who led the replacement of the front entrance to the grounds, the demolition of the old stables, disposal of tonnes of green and other waste, and all of the mowing, weeding and trimming of the grounds to their current high standard.

The club’s committee also acknowledge the contribution of our grounds caretaker Robbie Hall who ensures the security of our grounds and pays an important role in their maintenance. In 2018, Robbie also played contributed many days toward the completion of the projects above with James, including all of the welding for the front entrance and the manufacture of the front fence signs.

In addition to the club’s physical infrastructure, the committee has invested in updating and modernising Moggill’s original constitution which dates back to the club’s founding in 1969 and pre-dates current legislation and practice. The results form the basis of a series of recommendations to this AGM which will bring the constitution into line with the Corporations Act and ensure the club’s structure as a company limited by guarantee reflects its modern operation and not for profit status.

This is my last report as your club President and I close first by thanking my colleagues on the management committee for all their support and work to maintain and better the club including Vice Presidents James Robinson and Tanya Holliman, Gemma Burger, Kelly Foster, Di Toll, Dale Innes and Carmen Coombs. Treasurer Kirsty Wittmack and Secretary Keirra Middleton have two of the most important roles on the committee and they have performed them admirably. As a result, our finances and record keeping is in fine shape and members can have every confidence in the club’s solvency and administration. And thanks to the committee’s strong financial management of the club, membership fees have not been increased for the third year in a row.

Finally, I also thank all of you as members for all your support and urge your continuing support of Moggill Pony Club for the year ahead. Moggill Pony Club has been very good to our family and we wish you and the club all the very best for 2019 and beyond.

Brad Henderson moved that his report be accepted, Seconded by Carmen Coombs Carried

**Treasurer’s Report:**

Financial Report for the year ended 31 December 2018 presented by Gemma Burger in Kirsty Wittmack’s absence. Refer to financial reports for details.

Financial statements audited by Joanna Dziaduch for year ended 31 December 2018.

**Summary Annual Report 2018**

As of December 2018, Moggill Pony Club had total cash balance of $18,473.34. $5,689.84 of these funds are in a term deposit held in reserve for liabilities for refundable working bee levies.

The club’s annual income for the year was $53,699.55 increased from $29,623.16 in 2017. This is an increase of $24,076.39 in the large part attributed to a grant of $20,000 from the Federal Stronger Communities grant. Other additional income that was increased from 2017 included Grounds hire, fund-raising as part of the “Raise a roof” appeal and increased canteen sales. Trading income from the canteen was up from $3,181.63 in 2017 to $5,012.85 in 2018. The membership fees appear to be reduced however this is attributed to 2017 fees including insurance which needed to be repaid to PCQ, this is reflected in the much-reduced insurance expense in 2018 despite the equivalent cover, reduced from $7,312 in 2017 to $2,785 in 2018. Event income has been appropriated differently in 2018 from 2018 with nominations accounted for by “other income” which is up from $2,593 to $4,013. Events income appears to be down from $8,850 to $2,317.76 however this is attributed to a change in coding these income sources. Total event income can be taken as other income plus riding events and therefore 2018 income from these events was $6,331.66, down from $11,443.20. This reduction despite the huge success of our hack day was mostly due to a reduction in camps and clinics in 2018, including the postponed Christmas camp which was held in February and not included in this report.

Annual expenditure for the year was $24,930.72 which is down from last year being $30,458.43 in 2017. This mostly due to the reduction in insurance paid to PCQ as it is now paid directly as mentioned previously. The overall profit is recorded as $28,768.83 however this does not include the cost of build for the stables as this is captured as retained profit as improved capital assets. Allowing for the cost of build plus other capital goods (in this case the coffee maker) the club made a loss of $9,753.65. The asset value has increased significantly as a result of the building of the stables and refurbishment of the entryway and as such our net asset position is set at $191,166.30, the club’s total liabilities is an amount of $7,560.00 for bonds payable.

Over all the club has had a fantastic year, with all bills paid and huge asset improvements particularly the new stable block. For the club to remain in its healthy financial status there is a need to continue to drive new memberships, fundraising, donations to Raise the Roof and sourcing new sponsors.

Gemma moved that we accept the Treasurer’s Financial Report. Seconded by Leisha Bennett Carried

**Appointment of Auditor:** Motion to reappoint Joanna Dziaduch of JD Consultants as Auditor of the Club.

Moved: Brad Henderson Seconded: Gemma Burger

**Election of members of the Committee**

Nominations received were as follows;

President- James Robinson Nominated by Brad Henderson Seconded Kelly Foster

Vice President/ chief instructor- Tanya Holliman Nominated by: Gemma Burger Seconded: Carmen Coombs

Vice President/ Grounds and Maintence- Shane Toll Nominated by James Robinson Seconded by Carmen Coombs

Secretary – Keirra Middleton Nominated by Di Toll Seconded by Kelly Foster

Treasurer- Dan Foster Nominated by Kelly Foster Seconded Keirra Middleton

Grants and Fundraising Coordinator- Kelly Foster Nominated: Gemma Burger Seconded: Keirra Middleton

Minutes Secretary- Belinda Ryder Nominated: Keirra Middleton Seconded: Gemma Burger

Events Coordinator- Gemma Burger Nominated by Keirra Middleton Seconded by Kelly Foster

Canteen and Volunteer Coordinator – Di Toll Nominated by Keirra Middleton Seconded by Kelly Foster

**Appointment of Office Bearers:**

Communications Coordinator- Ari Kauffman Nominated by Gemma Burger Seconded by Dale Innes

Uniform Coordinator- Dale Innes Nominated by James Robinson Seconded by Di Toll

Zone Representative – 2 required

Carmen Coombs- Nominated by James Robinson Seconded Fiona Kearney

Tanya Holliman- Nominated by Carmen Coombs Seconded by Keirra Middleton

Junior Club Captain- Chloe Burger Nominated by Junior Member: Olivia Middleton Seconded by Junior Member: Zara Toll

All of the above accepted.

**GENERAL BUSINESS:**

1. **Club Constitution:** Brad Henderson explained proposed amendments to the club constitution. Brad put it to a vote whether club members would vote on individual amendments or vote to approve all proposed amendments.

Club members chose to vote on approving all recommended amendments to the Club’s Constitution**.**

Motion put forward that the club accept all recommended amendments to the Club’s Constitution**.**

Club members unanimously voted in favourCarried

1. Moggill Pony Club formally recognised and thanked outgoing President Brad Henderson for his contribution to the Club.

Meeting Closed